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Dr Jack Gillon  
Consultant  
SNBTS  
Lauriston

Date 9 July 2009  
Your Ref  
Our Ref NB/JJ

Enquiries to Neil Billing  
Direct Line  
Email

Dear Jack

#### Penrose Inquiry – Documentation Account

I am writing to thank you for the very helpful and informative meeting on 8<sup>th</sup> July and to confirm my understanding of what was agreed that day.

During the course of our discussions we ascertained that the requirement of the Penrose Team to have lists of all SNBTS documentation from 1970 to date, and not simply what might be considered relevant to the terms of reference of the Inquiry, had not been made clear to the Centre staff. I have to say that this problem was not restricted to the Lauriston Centre.

We reviewed the documentation held in both your and Sandra's offices and agreed that Sandra would prepare lists of what was there in terms of content, volume, period covered and actual physical location.

As explained at our visit, the documentation account should be in broad terms (e.g. donor record cards for period 1970-1980 – 6 boxes – records store). Also, if documentation is held by you on a personal basis, e.g. membership of and attendance at professional organisations, then this would not be regarded as SNBTS and need not be listed.

Regarding patient confidentiality, Susan Murray noted that CLO will issue a letter making it clear that any demand from the Penrose Inquiry for documentation is a legal requirement and cannot be challenged by the GMC.

Whilst we have not been given a deadline by the Penrose Team, we are hoping to re-submit at least another Interim Documentation Account by the end of July. Therefore this information is required from Regional Centres as soon as possible.

If you or any of the staff involved have any queries please contact me (0131 [REDACTED]) or Carol Bienek (0131 [REDACTED])



NHS National Services Scotland is the common name of the  
Common Services Agency for the Scottish Health Service.

SNBTS DOCUMENT REQUEST No:

2012/00147

With thanks for your co-operation.

Yours sincerely



Neil Billing  
Public Inquiry Team Co-ordinator

cc Carol Bienek  
Ian Franklin